

## **Step-by-Step guide in applying to join the Herefordshire Farmers Market Group and booking onto a market.**

1. Does my business qualify for membership? Check rules, (if in doubt please phone David Griffiths, HFMG Co-ordinator on 01568 797427.
2. Complete application form and send to David Griffiths, Compton, Bowley Lane, Bodenham, Hereford, HR1 3LG
3. Application goes before Herefordshire Farmers Market Group Committee for assessment.
4. Applicant is notified of Committee decision.
5. If approved, accreditation must then take place.
6. Markets and Fairs Dept of Herefordshire Council informed that trader has been accepted into HFMG along with details of the market(s) they are permitted to trade at.  
Proof of traders public liability insurance needed at this stage.  
Account set up, membership number created, monthly booking pro formas sent out.